

**FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING
District Office, 2555 N Street, Firebaugh, California**

**December 18, 2023 (Reschedule)
10:00 a.m.**

Google Meet joining info

Video call link: <https://meet.google.com/xip-rhek-mcy>

Or dial: (US) +1 513-816-1165 PIN: 997 383 005#

More phone numbers: <https://tel.meet/xip-rhek-mcy?pin=6501739461115>

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ITEMS GENERAL CONSENT

- a) MINUTES OF THE LAST MEETING
- b) CHECKS FOR RATIFICATION
- c) CHECKS FOR APPROVAL
- d) FINANCIAL REPORTS

5. ANNUAL AUDIT

The Board will review the annual audit of Financial Transactions for Fiscal Year 2022-23.

6. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on any public matter within the Board's jurisdiction. The Board President may impose a time limit on said comments.

**7. APPROVAL OF ADDITIONAL ITEMS OF IMMEDIATE NEED TO THE
AGENDA**

(Requires $\frac{2}{3}$ Board approval)

8. STAFF REPORTS AND INFORMATION

a) OPERATIONS AND LEGISLATIVE REPORT

District staff will update the Board on District operations, legislative and regulatory issues, mosquito conditions, staffing, program plans for the oncoming season and other issues of importance to this District.

b) MEETING REPORTS

District staff will present an oral report of all meetings attended since the last board meeting.

- MVCAC Planning Meeting, Dec. 5-7, Sacramento, CA
- c) **UPCOMING MEETINGS**
District staff will inform the Board of upcoming meetings.
 - MVCAC Annual Meeting, Monterey, CA, January 21-24th..
- d) **WINTER HOURS OF OPERATION**
The Manager will report on the winter hours for 23-24

9. ACTION – Action may be taken on any item on the agenda. Items in this section are expected to have action taken at this meeting.

- a) **2024 MEETING SCHEDULE**
The Manager will provide a schedule of the regular Board Meetings for 2024. The Board will also discuss their preferences for lunch prior to the meetings
- b) **HEALTH INSURANCE RENEWAL**
The District will review health insurance options for 2024.
- c) **CDPH COOPERATIVE AGREEMENT**
The Manager will present the Cooperative Agreement with CDPH for consideration.
- d) **POLICY CHANGE: 5070 LACK OF QUORUM , 2040 SICK LEAVE**
The Board will consider changes to Policy 5070 and Policy 2040. Action, if any, will be taken at the next regular board meeting.
- e) **NEW TRUCK PURCHASE**
The Board will consider additional purchases on the state contract or an extended purchase agreement with local dealerships.
- f) **GROUNDS IMPROVEMENT/BIOCONTROL PROJECTS**
The Board will discuss potential grounds improvements and planning for a new biological control facility.

10. TRUSTEE ISSUES

- a) **TRUSTEE REPORTS AND QUESTIONS**

The Trustees will report on mosquito conditions and public opinion in their respective areas. Any questions or problems will be presented to staff.

11. REQUEST FOR FUTURE AGENDA ITEMS - The Board President will entertain suggestions for future agenda items.

12. ADJOURNMENT

The next regular meeting of the Board is Thursday ,January 11, 2024.

Accessible Public Meetings: Upon request, the Fresno Westside Mosquito Abatement District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least eight (8) days before the meeting. Requests should be sent to: Fresno Westside Mosquito Abatement District, 2555 N Street, Firebaugh, CA 93622 or admin@fresnowestmosquito.com.

DISTRICT FRESNO WESTSIDE MOSQUITO ABATEMENT
2555 N Street - FIREBAUGH, CALIFORNIA, 93622

MINUTES: Board Meeting ----- October 12, 2023
Headquarters ----- Firebaugh, California

TRUSTEES PRESENT: Capuchino, Felker, Fontana, Williams, Ram
TRUSTEES ABSENT: None
OTHERS PRESENT: Conlin Reis, Dist. Manager

President Capuchino called the meeting to order at 12:47 p.m.

* President Capuchino called for review of the General Consent items. The Quarterly Investment Report was included in these items. Following discussion and review, a motion was made, seconded, and passed unanimously to approve the general consent items, as presented.
MOTION: Trustee Fontana SECOND: Trustee Felker

The Board entered Closed Session at this time.

* A motion was made, seconded and, passed unanimously to reject the claim presented to the Board and issue a formal notice of rejection.
MOTION: Trustee Fontana SECOND: Trustee Ram

There was no public comment.

* The Board made a motion to add an item to the agenda regarding a request for rental of the unused headquarters property for construction storage that was received after the initial posting of the agenda but needing an immediate response.
MOTION: Trustee Ram SECOND: Trustee Felker

* It was the consensus of the Board that the manager work with the party interested in renting the property with a focus on removal of the existing abandoned house on the property. Any offer will be brought back to the Board at a subsequent meeting.

The Manager provided an overview of mosquito and WNV activity in the region and state.

The Manager provided a brief oral report on District operations, legislative, regulatory and other issues of importance to this District.

The Manager provided a very brief report on meetings he had attended

over the past month on behalf of the District. The Manager informed the Board of upcoming meetings and let them know which meetings he and the staff plan to attend on behalf of the District.

* The Board considered an update to Policy 3160: Investment, regarding additional potential investment vehicles as well as reducing the time needed to make changes to the approved list.. A motion was made, seconded, and passed unanimously to approve the changes as presented.
MOTION: Trustee Williams SECOND: Trustee Felker

* Due to scheduling conflicts a motion was made, seconded, and passed unanimously to move the November Board Meeting to November 16th along with the employee appreciation luncheon, which will take place at Don Pepe’s Restaurant in Firebaugh at 11:00 am.
MOTION: Trustee Felker SECOND: Trustee Williams

* It was the consensus of the Board that the Manager solicit bids for an extended purchase contract to replace multiple vehicles over the next 4-5 years based upon a fixed standard (ex. % over invoice) to be determined at the discretion of the manager.

* The Board discussed travel for the year. A motion was made, seconded, and passed unanimously to approve travel for the Superintendent and Manager to the AMCA meeting in Dallas and the AMCA Washington Meeting, as well as approving additional travel for any interested Board Members to the 2024 MVCAC Annual Meeting in Monterey, CA
MOTION: Trustee Capuchino SECOND: Trustee Felker

The Trustees were asked to report on mosquito conditions and public opinions in their respective areas. It was determined that service requests will be issued for any trustee reported items and follow ups will be included at the next board meeting.

The Trustees would like to host their annual dinner on December 8th, 2023. The Manager will host the event at his personal residence.

There being no further business, the meeting was adjourned at 2:40 p.m. The next regular meeting of the Board will be held on November 16, 2023.

Chairman

Secretary

Fresno Westside Mosquito Abatement District
Checks for Ratification
October 17 through December 13, 2023

Date	Num	Name	Memo	Amount
Oct 17 - Dec 13, 23				
10/30/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/24/2023	-17,078.97
10/31/2023		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
10/30/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 10/24...	-1.75
11/14/2023		QuickBooks Payroll Service	Created by Payroll Service on 11/06/2023	-17,171.32
11/15/2023		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
11/14/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/09...	-1.75
11/29/2023		QuickBooks Payroll Service	Created by Payroll Service on 11/21/2023	-17,078.96
11/30/2023		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
11/29/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/22...	-1.75
10/24/2023	AutoPay	Verizon Wireless	Internet	-40.01
12/01/2023	AutoPay	Blue Shield of California	Health Ins. Premium_October_2023	-5,106.55
12/04/2023	AutoPay	Pacific Gas & Electric Co.	Utilities	-1,212.93
11/23/2023	AutoPay	Verizon Wireless	Internet_November	-40.01
11/01/2023	AutoPay	Blue Shield of California	Health Ins. Premium_October_2023	-5,106.55
11/03/2023	AutoPay	Pacific Gas & Electric Co.	Utilities	-1,375.38
10/31/2023	E-Pay	Calpers 457	Def Comp	-3,850.00
10/31/2023	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,682.18
10/31/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CA - St Tax	-628.21
10/30/2023	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
10/31/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS - Classic	-7,434.80
10/31/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS - PEPRA	-2,719.85
11/15/2023	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
11/15/2023	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,495.16
11/15/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CA - St Tax	-608.40
11/21/2023	E-Pay	Mutual of Omaha	Life Insurance - October	-126.85
12/01/2023	E-Pay	Mutual of Omaha	Life Insurance - October	-126.85
11/30/2023	E-Pay	Calpers 457	Def Comp	-3,850.00
11/30/2023	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
11/30/2023	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,344.84
11/30/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CA - St Tax	-608.40
11/30/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS Classic	-7,434.80
11/30/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS PEPRA	-2,719.85
10/31/2023	DD2168	Diedrich, Matt	Direct Deposit	0.00
10/31/2023	DD2169	Quigley, Robert	Direct Deposit	0.00
10/31/2023	DD2170	Ramos, Edward	Direct Deposit	0.00
10/31/2023	DD2171	Reis, Conlin	Direct Deposit	0.00
10/31/2023	DD2172	Rowan, Chance D	Direct Deposit	0.00
10/31/2023	DD2173	Verdugo, Alfredo J	Direct Deposit	0.00
10/31/2023	DD2174	Young, Brenda D	Direct Deposit	0.00
11/15/2023	DD2175	Capuchino, S. Leo	Direct Deposit	0.00
11/15/2023	DD2176	Diedrich, Matt	Direct Deposit	0.00
11/15/2023	DD2177	Quigley, Robert	Direct Deposit	0.00
11/15/2023	DD2178	Ramos, Edward	Direct Deposit	0.00
11/15/2023	DD2179	Reis, Conlin	Direct Deposit	0.00
11/15/2023	DD2180	Rowan, Chance D	Direct Deposit	0.00
11/15/2023	DD2181	Verdugo, Alfredo J	Direct Deposit	0.00
11/15/2023	DD2182	Young, Brenda D	Direct Deposit	0.00
11/30/2023	DD2183	Diedrich, Matt	Direct Deposit	0.00

Fresno Westside Mosquito Abatement District
Checks for Ratification
October 17 through December 13, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11/30/2023	DD2184	Quigley, Robert	Direct Deposit	0.00
11/30/2023	DD2185	Ramos, Edward	Direct Deposit	0.00
11/30/2023	DD2186	Reis, Conlin	Direct Deposit	0.00
11/30/2023	DD2187	Rowan, Chance D	Direct Deposit	0.00
11/30/2023	DD2188	Verdugo, Alfredo J	Direct Deposit	0.00
11/30/2023	DD2189	Young, Brenda D	Direct Deposit	0.00
10/31/2023	9220	Chapman, Brian	Pay Period 10/16/2023 - 10/31/2023	-1,820.50
10/31/2023	9221	Howard, Robert C.	Pay Period 10/16/2023 - 10/31/2023	-1,721.07
11/15/2023	9222	ASI Administrative Solutions	Claims	-1,384.85
11/15/2023	9223	ASI Administrative Solutions	Admin_November	-260.00
11/15/2023	9224	AT&T - CALNET	Office phones	-93.47
11/15/2023	9225	Fresno County Tax Collector	2023-24 tax bill	-107.24
11/15/2023	9226	Guthrie Petroleum	870 gallons gas	-3,614.89
11/15/2023	9227	JOHNSTON AIRCRAFT SERVICE INC.	(8) Cylinder Kits	-319.34
11/15/2023	9228	Merced County Mosquito Abatement District	6.6 gallons av gas	-40.85
11/15/2023	9229	SSJV Regional Continuing Education Fund	Continuing Education @ 8	-180.00
11/15/2023	9230	TDC Aero Logistics Inc.	Aircraft management	-5,428.50
11/15/2023	9231	Felker, Robert	Trustee in-lieu_October	-92.35
11/15/2023	9232	Fontana, Eric	Trustee in-lieu_October	-92.35
11/15/2023	9233	Ram, Rene	Trustee in-lieu_October	-92.35
11/15/2023	9234	Williams, Frank	Trustee in-lieu_October	-92.35
11/15/2023	9235	Chapman, Brian	Pay Period 11/01/2023 - 11/15/2023	-1,820.51
11/15/2023	9236	Howard, Robert C.	Pay Period 11/01/2023 - 11/15/2023	-445.71
11/16/2023	9237	Conlin D. Reis	Reis: Per Diem, Planning Meeting 2023	-156.50
11/30/2023	9238	ASI Administrative Solutions	Claims_2225	-87.06
11/30/2023	9239	CCVCJPA	Annual Dues_2023-24	-1,000.00
11/30/2023	9240	Mendota 1 Smog	Vehicle #12-Remove & replace dip stick tu...	-209.12
11/30/2023	9241	Chapman, Brian	Pay Period 11/16/2023 - 11/30/2023	-1,820.50
10/31/2023	301277	SOLAR MAINTENANCE PRO'S INC	Solar Install down payment	-11,324.00
11/17/2023	305593	US Bank Corporate Payment Systems	CalCard Payment	-15,314.55
11/17/2023	305594	FRESNO WESTSIDE M.A.D.	Replenish revolving account	-82,000.00
11/17/2023	305594	FRESNO WESTSIDE M.A.D.	Replenish revolving account	82,000.00
Oct 17 - Dec 13, 23				-163,314.18

Fresno Westside Mosquito Abatement District
Checks for Approval
December 14 - 18, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Dec 14 - 18, 23				
12/14/2023		QuickBooks Payroll Service	Created by Payroll Service on 12/07/2023	-17,078.95
12/15/2023		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
12/14/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 12/11/2023	-1.75
12/15/2023	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
12/15/2023	E-Pay	FRESNO WESTSIDE M.A.D.	CA - St Tax	-608.40
12/15/2023	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,344.88
12/15/2023	DD2190	Diedrich, Matt	Direct Deposit	0.00
12/15/2023	DD2191	Quigley, Robert	Direct Deposit	0.00
12/15/2023	DD2192	Ramos, Edward	Direct Deposit	0.00
12/15/2023	DD2193	Reis, Conlin	Direct Deposit	0.00
12/15/2023	DD2194	Rowan, Chance D	Direct Deposit	0.00
12/15/2023	DD2195	Verdugo, Alfredo J	Direct Deposit	0.00
12/15/2023	DD2196	Young, Brenda D	Direct Deposit	0.00
12/14/2023	9242	ASI Administrative Solutions	Admin_December	-260.00
12/14/2023	9243	ASI Administrative Solutions	Claims_2226-2229	-929.85
12/14/2023	9244	AT&T - CALNET	Office phones	-104.69
12/14/2023	9245	CCVCJPA	Dental-Vision_November & December	-806.74
12/14/2023	9246	TDC Aero Logistics Inc.	Aircraft Management	-1,039.50
12/14/2023	9247	Chapman, Brian	Pay Period 12/01/2023 - 12/15/2023	-1,820.49
12/15/2023	305595	US Bank Corporate Payment Systems	CalCard Payment	-24,064.64
12/15/2023	305596	FRESNO WESTSIDE M.A.D.	Replenish revolving account	-82,000.00
12/15/2023	305596	FRESNO WESTSIDE M.A.D.	Replenish revolving account	82,000.00
Dec 14 - 18, 23				-53,709.89

Fresno Westside Mosquito Abatement District
Profit & Loss
November 2023

12/13/23

Accrual Basis

	Nov 23	Nov 22
Ordinary Income/Expense		
Income		
District Deposits	614.60	0.00
Other Charge	26,635.41	27,781.30
Taxes - Property	1,964.43	0.00
Total Income	<u>29,214.44</u>	<u>27,781.30</u>
Gross Profit	29,214.44	27,781.30
Expense		
5010 Salaries & Wages	57,782.79	57,199.12
5020 OASDI, Retirement		
5021 OASDI	4,411.00	4,301.86
5022 CalPERS Normal	6,049.61	5,115.54
Total 5020 OASDI, Retirement	<u>10,460.61</u>	<u>9,417.40</u>
5030 Gr. Ins., Unemp.		
5032 Unemp.	0.00	0.00
5033 Health Insurance Premiums	4,683.44	8,232.82
5034 Health Insurance Admin.	260.00	260.00
5035 Health Insurance Claims	1,016.91	398.28
5036 Life/Dental/Vision Ins.	330.62	330.62
5030 Gr. Ins., Unemp. - Other	0.00	0.00
Total 5030 Gr. Ins., Unemp.	<u>6,290.97</u>	<u>9,221.72</u>
5050 Clothing	238.33	317.75
5060 Communications	436.41	690.42
5090 Household	214.00	126.12
5120 Equipment Maintenance		
5122 Parts, Repairs	1,805.80	967.71
5123 Shop Expense	1,267.38	117.18
5124 Gas & Oil - Aircraft	721.19	0.00
Total 5120 Equipment Maintenance	<u>3,794.37</u>	<u>1,084.89</u>
5130 Bldg and Grounds Maint.	101.46	192.16
5170 Office Expense	20.00	530.55
5220 Small Tools	432.32	0.00
5230 District Special Expense		
5231 Miscellaneous	271.83	739.84
5232 Field Expenses	0.00	99.29
5234 Surveillance	175.00	1,725.98
5235 Public Education	0.00	29.99
5236 Aerial Management	1,039.50	3,300.00

Fresno Westside Mosquito Abatement District
Profit & Loss
November 2023

12/13/23

Accrual Basis

	Nov 23	Nov 22
5230 District Special Expense - Other	0.00	0.00
Total 5230 District Special Expense	1,486.33	5,895.10
5250 Transportation		
5251 Trustees	500.00	0.00
5252 Travel Expenses	721.20	278.23
Total 5250 Transportation	1,221.20	278.23
5260 Utilities	1,313.66	1,379.69
5340 Fees & Assessments	107.24	104.12
5370 Capital Outlay		
5375 Field	0.00	5,003.57
Total 5370 Capital Outlay	0.00	5,003.57
Payroll Expenses	3.50	3.50
Total Expense	83,903.19	91,444.34
Net Ordinary Income	-54,688.75	-63,663.04
Net Income	-54,688.75	-63,663.04

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
District Deposits	2,705.39	2,700.00	5.39	100.2%
Interest	590.94	20,000.00	-19,409.06	3.0%
Other Charge	46,625.54	60,000.00	-13,374.46	77.7%
Taxes - Benefit Assessment	0.00	660,680.00	-660,680.00	0.0%
Taxes - Property	17,125.75	1,117,950.00	-1,100,824.25	1.5%
Total Income	67,047.62	1,861,330.00	-1,794,282.38	3.6%
Gross Profit	67,047.62	1,861,330.00	-1,794,282.38	3.6%
Expense				
5010 Salaries & Wages	308,977.99	741,874.00	-432,896.01	41.6%
5020 OASDI, Retirement				
5021 OASDI	23,559.28	57,333.00	-33,773.72	41.1%
5022 CalPERS Normal	30,248.05	67,611.00	-37,362.95	44.7%
5023 Unfunded Accrued Liability	37,513.00	47,087.00	-9,574.00	79.7%
Total 5020 OASDI, Retirement	91,320.33	172,031.00	-80,710.67	53.1%
5030 Gr. Ins., Unemp.				
5032 Unemp.	0.00	4,774.00	-4,774.00	0.0%
5033 Health Insurance Premiums	23,417.20	57,609.00	-34,191.80	40.6%
5034 Health Insurance Admin.	1,040.00	3,280.00	-2,240.00	31.7%
5035 Health Insurance Claims	6,778.81	23,033.00	-16,254.19	29.4%
5036 Life/Dental/Vision Ins.	1,653.10	6,900.00	-5,246.90	24.0%
5030 Gr. Ins., Unemp. - Other	0.00			
Total 5030 Gr. Ins., Unemp.	32,889.11	95,596.00	-62,706.89	34.4%
5040 Insecticide	44,621.50	150,000.00	-105,378.50	29.7%
5050 Clothing	1,411.10	3,875.00	-2,463.90	36.4%
5060 Communications	4,493.63	8,925.00	-4,431.37	50.3%
5090 Household	262.84	500.00	-237.16	52.6%
5100 Insurance				
5101 General, Liability, Auto	39,335.03	40,862.00	-1,526.97	96.3%
5102 Aircraft	0.00	11,500.00	-11,500.00	0.0%
5103 Compensation	17,177.85	21,174.00	-3,996.15	81.1%
5104 Deductibles	0.00	1,000.00	-1,000.00	0.0%
Total 5100 Insurance	56,512.88	74,536.00	-18,023.12	75.8%
5120 Equipment Maintenance				
5121 Gas & Oil	16,169.50	33,500.00	-17,330.50	48.3%
5122 Parts, Repairs	4,815.89	6,500.00	-1,684.11	74.1%
5123 Shop Expense	1,269.41	300.00	969.41	423.1%
5124 Gas & Oil - Aircraft	3,185.62	10,450.00	-7,264.38	30.5%

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
5125 Parts & Repairs, Aircraft	80,094.44	9,000.00	71,094.44	889.9%
Total 5120 Equipment Maintenance	105,534.86	59,750.00	45,784.86	176.6%
5130 Bldg and Grounds Maint.	2,981.87	4,230.00	-1,248.13	70.5%
5140 Lab Expenses	1,245.73	1,000.00	245.73	124.6%
5150 Membership and Dues	11,850.00	17,700.00	-5,850.00	66.9%
5170 Office Expense	489.28	3,065.00	-2,575.72	16.0%
5180 Professional Services	15,750.49	22,000.00	-6,249.51	71.6%
5200 Equipment Rentals	0.00	1,000.00	-1,000.00	0.0%
5220 Small Tools	432.32	300.00	132.32	144.1%
5230 District Special Expense				
5231 Miscellaneous	2,766.78	5,550.00	-2,783.22	49.9%
5232 Field Expenses	57.77	2,500.00	-2,442.23	2.3%
5233 Research	21.58	1,500.00	-1,478.42	1.4%
5234 Surveillance	11,025.36	21,000.00	-9,974.64	52.5%
5235 Public Education	21.95	2,500.00	-2,478.05	0.9%
5236 Aerial Management	15,757.50	23,100.00	-7,342.50	68.2%
5237 Digital Field Data License	423.42	7,200.00	-6,776.58	5.9%
Total 5230 District Special Expense	30,074.36	63,350.00	-33,275.64	47.5%
5250 Transportation				
5251 Trustees	2,100.00	8,000.00	-5,900.00	26.3%
5252 Travel Expenses	4,912.02	15,400.00	-10,487.98	31.9%
Total 5250 Transportation	7,012.02	23,400.00	-16,387.98	30.0%
5260 Utilities	8,278.08	18,000.00	-9,721.92	46.0%
5340 Fees & Assessments	107.24	3,500.00	-3,392.76	3.1%
5370 Capital Outlay				
5371 Office	0.00	0.00	0.00	0.0%
5372 Auto	29,493.73	30,000.00	-506.27	98.3%
5373 Aircraft	3,260.36			
5375 Field	0.00	100,000.00	-100,000.00	0.0%
Total 5370 Capital Outlay	32,754.09	130,000.00	-97,245.91	25.2%
5390 Long Term Debt	66,228.07	132,456.00	-66,227.93	50.0%
Payroll Expenses	17.50			
Total Expense	823,245.29	1,727,088.00	-903,842.71	47.7%
Net Ordinary Income	-756,197.67	134,242.00	-890,439.67	-563.3%
Net Income	-756,197.67	134,242.00	-890,439.67	-563.3%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
 July through November 2023

12/13/23

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
District Deposits	2,705.39	833.09	1,872.30	224.7%
Interest	590.94	666.15	-75.21	-11.3%
Other Charge	46,625.54	51,986.84	-5,361.30	-10.3%
Taxes - Property	17,125.75	8,134.40	8,991.35	110.5%
Total Income	67,047.62	61,620.48	5,427.14	8.8%
Gross Profit	67,047.62	61,620.48	5,427.14	8.8%
Expense				
5010 Salaries & Wages	308,977.99	316,052.85	-7,074.86	-2.2%
5020 OASDI, Retirement				
5021 OASDI	23,559.28	22,859.10	700.18	3.1%
5022 CalPERS Normal	30,248.05	25,753.05	4,495.00	17.5%
5023 Unfunded Accrued Liability	37,513.00	45,475.00	-7,962.00	-17.5%
Total 5020 OASDI, Retirement	91,320.33	94,087.15	-2,766.82	-2.9%
5030 Gr. Ins., Unemp.				
5032 Unemp.	0.00	547.19	-547.19	-100.0%
5033 Health Insurance Premiums	23,417.20	25,493.62	-2,076.42	-8.1%
5034 Health Insurance Admin.	1,040.00	1,332.50	-292.50	-22.0%
5035 Health Insurance Claims	6,778.81	9,728.85	-2,950.04	-30.3%
5036 Life/Dental/Vision Ins.	1,653.10	1,699.01	-45.91	-2.7%
5030 Gr. Ins., Unemp. - Other	0.00	0.00	0.00	0.0%
Total 5030 Gr. Ins., Unemp.	32,889.11	38,801.17	-5,912.06	-15.2%
5040 Insecticide	44,621.50	40,941.12	3,680.38	9.0%
5050 Clothing	1,411.10	1,541.87	-130.77	-8.5%
5060 Communications	4,493.63	2,730.38	1,763.25	64.6%
5090 Household	262.84	195.23	67.61	34.6%
5100 Insurance				
5101 General, Liability, Auto	39,335.03	35,993.15	3,341.88	9.3%
5102 Aircraft	0.00	-338.00	338.00	100.0%
5103 Compensation	17,177.85	17,946.05	-768.20	-4.3%
Total 5100 Insurance	56,512.88	53,601.20	2,911.68	5.4%
5120 Equipment Maintenance				
5121 Gas & Oil	16,169.50	13,462.75	2,706.75	20.1%
5122 Parts, Repairs	4,815.89	3,344.46	1,471.43	44.0%
5123 Shop Expense	1,269.41	883.74	385.67	43.6%
5124 Gas & Oil - Aircraft	3,185.62	3,052.69	132.93	4.4%
5125 Parts & Repairs, Aircraft	80,094.44	7,370.41	72,724.03	986.7%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
 July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
Total 5120 Equipment Maintenance	105,534.86	28,114.05	77,420.81	275.4%
5130 Bldg and Grounds Maint.	2,981.87	1,199.12	1,782.75	148.7%
5140 Lab Expenses	1,245.73	0.00	1,245.73	100.0%
5150 Membership and Dues	11,850.00	17,131.00	-5,281.00	-30.8%
5170 Office Expense	489.28	1,662.63	-1,173.35	-70.6%
5180 Professional Services	15,750.49	14,088.60	1,661.89	11.8%
5220 Small Tools	432.32	0.00	432.32	100.0%
5230 District Special Expense				
5231 Miscellaneous	2,766.78	8,806.65	-6,039.87	-68.6%
5232 Field Expenses	57.77	808.74	-750.97	-92.9%
5233 Research	21.58	36.60	-15.02	-41.0%
5234 Surveillance	11,025.36	16,472.27	-5,446.91	-33.1%
5235 Public Education	21.95	32.42	-10.47	-32.3%
5236 Aerial Management	15,757.50	14,295.00	1,462.50	10.2%
5237 Digital Field Data License	423.42	0.00	423.42	100.0%
Total 5230 District Special Expense	30,074.36	40,451.68	-10,377.32	-25.7%
5250 Transportation				
5251 Trustees	2,100.00	1,300.00	800.00	61.5%
5252 Travel Expenses	4,912.02	1,300.47	3,611.55	277.7%
Total 5250 Transportation	7,012.02	2,600.47	4,411.55	169.6%
5260 Utilities	8,278.08	7,958.86	319.22	4.0%
5340 Fees & Assessments	107.24	104.12	3.12	3.0%
5370 Capital Outlay				
5372 Auto	29,493.73	0.00	29,493.73	100.0%
5373 Aircraft	3,260.36	0.00	3,260.36	100.0%
5375 Field	0.00	5,003.57	-5,003.57	-100.0%
Total 5370 Capital Outlay	32,754.09	5,003.57	27,750.52	554.6%
5390 Long Term Debt	66,228.07	66,228.07	0.00	0.0%
Payroll Expenses	17.50	17.50	0.00	0.0%
Total Expense	823,245.29	732,510.64	90,734.65	12.4%
Net Ordinary Income	-756,197.67	-670,890.16	-85,307.51	-12.7%
Net Income	-756,197.67	-670,890.16	-85,307.51	-12.7%

Fresno Westside Mosquito Abatement District
Balance Sheet Comparison
As of November 30, 2023

	Nov 30, 23	Nov 30, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CCVCJPA Deposit	549,112.32	537,515.29	11,597.03	2.2%
Fresno Co. Treasury	2,182,982.27	2,016,651.43	166,330.84	8.3%
Petty Cash	158.17	184.50	-26.33	-14.3%
Westamerica Bank	66,403.36	76,509.47	-10,106.11	-13.2%
Total Checking/Savings	2,798,656.12	2,630,860.69	167,795.43	6.4%
Accounts Receivable				
Accounts Receivable	26,635.41	39,235.54	-12,600.13	-32.1%
Total Accounts Receivable	26,635.41	39,235.54	-12,600.13	-32.1%
Total Current Assets	2,825,291.53	2,670,096.23	155,195.30	5.8%
TOTAL ASSETS	<u>2,825,291.53</u>	<u>2,670,096.23</u>	<u>155,195.30</u>	<u>5.8%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	7,440.53	9,279.09	-1,838.56	-19.8%
Total Accounts Payable	7,440.53	9,279.09	-1,838.56	-19.8%
Credit Cards				
US Bank Cal Card	26,222.18	10,106.91	16,115.27	159.5%
Total Credit Cards	26,222.18	10,106.91	16,115.27	159.5%
Other Current Liabilities				
Accrued vacation	52,541.87	57,109.87	-4,568.00	-8.0%
CA-Unemp.	-0.02	88.49	-88.51	-100.0%
Payroll Liabilities	1,540.16	906.08	634.08	70.0%
Total Other Current Liabilities	54,082.01	58,104.44	-4,022.43	-6.9%
Total Current Liabilities	87,744.72	77,490.44	10,254.28	13.2%
Total Liabilities	87,744.72	77,490.44	10,254.28	13.2%
Equity				
Opening Bal Equity	886,698.38	886,698.38	0.00	0.0%
Retained Earnings	2,607,046.10	2,376,797.57	230,248.53	9.7%
Net Income	-756,197.67	-670,890.16	-85,307.51	-12.7%
Total Equity	2,737,546.81	2,592,605.79	144,941.02	5.6%

12/13/23

Fresno Westside Mosquito Abatement District
Balance Sheet Comparison
As of November 30, 2023

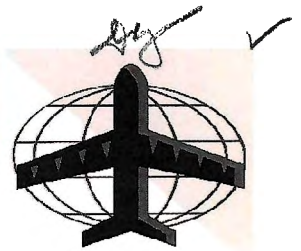
	<u>Nov 30, 23</u>	<u>Nov 30, 22</u>	<u>\$ Change</u>	<u>% Change</u>
TOTAL LIABILITIES & EQUITY	<u>2,825,291.53</u>	<u>2,670,096.23</u>	<u>155,195.30</u>	<u>5.8%</u>

Fresno Westside Mosquito Abatement District
Reconciliation Detail
US Bank Cal Card, Period Ending 11/22/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						21,499.56
Cleared Transactions						
Charges and Cash Advances - 16 items						
Credit Card Charge	10/20/2023	Rowan	Adapco, Inc.	X	-19,098.62	-19,098.62
Credit Card Charge	10/24/2023	Rowan	UPS	X	-10.45	-19,109.07
Credit Card Charge	10/31/2023	Diedrich	Reno's Mega Mart	X	-62.97	-19,172.04
Credit Card Charge	10/31/2023	Rowan	UPS	X	-10.48	-19,182.52
Credit Card Charge	11/03/2023	Reis	OpenAI	X	-20.00	-19,202.52
Credit Card Charge	11/05/2023	Reis	City of Firebaugh	X	-100.73	-19,303.25
Bill Pmt -CCard	11/07/2023	Reis	UniFirst Corporation	X	-536.60	-19,839.85
Credit Card Charge	11/08/2023	Reis	Verizon Wireless	X	-291.71	-20,131.56
Bill Pmt -CCard	11/09/2023	Reis	MVCAC	X	-1,958.00	-22,089.56
Bill Pmt -CCard	11/09/2023	Reis	Linde Gas & Equipm...	X	-1,167.42	-23,256.98
Credit Card Charge	11/13/2023	Verdugo	Lowe's	X	-82.10	-23,339.08
Credit Card Charge	11/13/2023	Reis	Yeti	X	-51.83	-23,390.91
Credit Card Charge	11/14/2023	Verdugo	Amazon.com	X	-92.90	-23,483.81
Credit Card Charge	11/16/2023	Reis	Taqueria Don Pepe	X	-189.70	-23,673.51
Credit Card Charge	11/20/2023	Rowan	Home Depot	X	-289.67	-23,963.18
Credit Card Charge	11/27/2023	Reis	Mid Valley Disposal	X	-101.46	-24,064.64
Total Charges and Cash Advances					-24,064.64	-24,064.64
Payments and Credits - 1 item						
Check	10/16/2023	301274	US Bank Corporate ...	X	6,185.01	6,185.01
Total Cleared Transactions					-17,879.63	-17,879.63
Cleared Balance					17,879.63	39,379.19
Uncleared Transactions						
Payments and Credits - 1 item						
Check	11/17/2023	305593	US Bank Corporate ...		15,314.55	15,314.55
Total Uncleared Transactions					15,314.55	15,314.55
Register Balance as of 11/22/2023					2,565.08	24,064.64
New Transactions						
Charges and Cash Advances - 11 items						
Bill Pmt -CCard	11/27/2023	Rowan	Tharps Farm Supply...		-33.69	-33.69
Bill Pmt -CCard	11/27/2023	Rowan	Ramon's Tire & Auto...		-30.00	-63.69
Bill Pmt -CCard	11/27/2023	Rowan	Manuel's Tire Service		-24.26	-87.95
Credit Card Charge	11/29/2023	Diedrich	Fresno Rack & Shel...		-670.69	-758.64
Credit Card Charge	11/29/2023	Diedrich	Home Depot		-432.32	-1,190.96
Credit Card Charge	11/29/2023	Rowan	MVCAC		-375.00	-1,565.96
Credit Card Charge	11/29/2023	Rowan	Cromer , Inc.		-272.51	-1,838.47
Credit Card Charge	11/29/2023		AutoZone		-89.54	-1,928.01
Credit Card Charge	11/29/2023	Rowan	Family Dollar		-12.83	-1,940.84
Credit Card Charge	11/30/2023	Diedrich	Fresno Rack & Shel...		-216.70	-2,157.54

TDC Aero Logistics Inc.

19255 Middle Road
Los Banos, CA 93635
(209) 704-3482 Mobile
(209) 827-0653 Fax
www.aerologisticsonline.com



INVOICE
2075

DATE Nov-23
NAME Fresno Westside Mosquito Abatement
ADDRESS 2555 N St.
Firebaugh, CA 93622
PHONE

DATE	DESCRIPTION	Hours	Rate	TOTAL
11/2023	Pilot Services	2.3	165.00	379.50
11/2023	Call Out		330.00	330.00
11/2023	Aircraft Management		330.00	330.00
11/02/2023	N731MR Pilot Service 4493.0-4495.3			
	h			
			TOTAL	1,039.50

Payment Due Upon Receipt

TDC Aero Logistics Inc.
Ty D. Cotta - President

Thank you for the opportunity to fly with you.

Fresno Westside Mosquito Abatement District

Board Meeting Schedule 2024

Regular Board Meetings are held on the 2nd Thursday of each month.

January 11, 2024

February 08, 2024

March 14, 2024

April 11, 2024

May 09, 2024

June 13, 2024

July 11, 2024

August 08, 2024

September 12, 2024

October 10, 2024

*November 14, 2024**

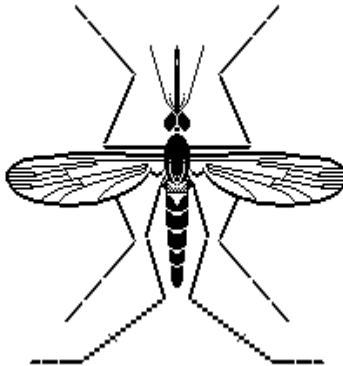
December 12, 2024

Lunch to be determined

Regular board meetings will start at 12:45 p.m. immediately following lunch.

**The November meeting will be preceded by the Employee Appreciation Luncheon which may be held off-site*

*Meeting dates and luncheon dates are subject to change
Notice will be given if that occurs*



As Always, please make sure you let us know if you CANNOT attend. Thanks!

COOPERATIVE AGREEMENT

(PURSUANT TO SECTION 116180, HEALTH AND SAFETY CODE)

Date 11-17-2023

This Agreement between the California Department of Public Health and

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

(name and address of local vector control agency)

is effective on January 1, 2024 or on the subsequent date shown above, and expires December 31, 2024. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2024:

Operator ID # 10-24-1001MSQ License # _____

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.
2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.
3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).
4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.
5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.
6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.
7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section

For Local Agency

Conlin Reis, Manager

Print Name and Title

Signature

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: LACK OF A QUORUM
POLICY NUMBER: 5070

5070.1 Any meeting of the Board of Trustees at which a quorum of the Board cannot be present will be postponed to the next regularly scheduled Board meeting date or an earlier date, which is agreeable to a majority of the Board of Trustees, if items on the agenda are of sufficient importance to warrant an earlier meeting.

5070.1.1 If an earlier date is chosen, the Manager shall post a notice of the new date and time of the meeting in accordance with Policy 5010. If the meeting is cancelled and no meeting will be held until the next regular meeting, the Manager will post a notice to that effect.

5070.2 It is the intention of the Board of Trustees that all financial obligations of this District shall be paid in a timely manner. Therefore, in the event of a postponed or cancelled meeting due to the lack of a quorum, the following shall occur:

5070.2.1 The District Manager shall send a list of checks, to be issued that month, to a sub-committee of the Board consisting of the Board President ~~and~~ the Vice President ~~and one other Trustee~~, for their consideration. If the ~~sub-committee President and Vice President~~ approves of releasing said checks, ~~they/he/she~~ will sign the listing and return it to the District Manager.

5070.2.2 If the ~~sub-committee President or Vice President~~ disapproves of any check(s), ~~they/he/she~~ may so note on the listing and approve the remaining checks.

5070.2.3 Any checks that have been noted as disapproved by a member of the Board shall not be released and shall be brought before the full Board for consideration at the next Board meeting.

5070.3 Upon receipt of the approved check listings, the District Manager shall cause said approved checks to be executed and released.

5070.4 At the next regular Board meeting, any checks released according to the above procedure shall be ratified by the Board, as a whole.



FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICE TITLE: Sick Leave
POLICY NUMBER: 2040

2040.1 This policy shall apply to all employees.

2040.2 Sick leave is defined as absence of work due to illness, non-industrial injury, or quarantine due to exposure to a contagious disease; diagnosis, care or treatment of an existing health condition of, or preventive care for, an employee or an employee's family member and, for an employee who is a victim of domestic violence, sexual assault, or stalking, time off from work for the purposes described in subdivision (c) of Section 230 and subdivision (a) of Section 230.1 of the Labor Code. In addition, dentist and doctor appointments and prescribed sickness prevention measures shall be subject to sick leave if prior notice is provided to the Manager and he/she issues approval for the requested time off.

2040.3 Family member means any of the following:

2040.3.1 A child, which for purposes of this policy means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis. This definition of a child is applicable regardless of age or dependency status.

2040.3.2 A biological, adoptive or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.

2040.3.3 A spouse.

2040.3.4 A registered domestic partner.

2040.3.5 A grandparent.

2040.3.6 A grandchild.

2040.3.7 A sibling.

2040.4 Sick leave is not a privilege that an employee may use at his/her discretion, but shall be allowed only in case of actual necessity (for the purposes set forth in 2040.2) of the employee, or his/her family member (as defined in 2040.3).

2040.5 Rates of Accrual:

2040.5.1 Temporary or Seasonal Employees, as defined in Policy 2080, who work 30 or more days in a year shall be entitled to paid sick leave. Sick leave for eligible Temporary or Seasonal Employees shall accrue at the rate of one (1)

hour for every thirty (30) hours worked and accrual of sick leave shall be capped at 6 days or 48 hours.

2040.5.2 Full-time Employees, as defined in Policy 2080, shall accrue sick leave at the rate of one (1) working day (8 hours) per month beginning at the commencement of full-time employment.

2040.6 Employees shall be entitled to use accrued sick leave after completing three (3) months of employment.

2040.6.1 Temporary or Seasonal Employees shall be limited to the use of no more than 24 hours or 3 days in each year.

2040.7 In order to receive compensation while on sick leave, the employee shall notify his/her supervisor prior to the time for beginning the regular work day, or as soon thereafter as practical.

2040.8 Time missed from work resulting in sick leave is subject to verification. We will not ask for, and the employee should not provide, protected medical information.

2040.9 Unused sick leave is forfeited upon termination of employment for any reason other than retirement.

2040.9.1 Upon retirement, accumulated unused sick leave is added to the total years of service time of the employee at the rate of one (1) hour of service credit for each one (1) hour of unused sick leave in accordance with the District's contract with the Public Employees Retirement System.

2040.9.2 If an employee separates from employment and is rehired within one year from the date of separation, previously accrued and unused paid sick days shall be reinstated. The employee shall be entitled to use those previously accrued and unused paid sick days and to accrue additional paid sick days upon rehiring.

2040.10 WORKER'S COMPENSATION - An employee who is temporarily absent from work by reason of injury or illness covered by Worker's Compensation shall continue in pay status under the following provisions:

2040.10.1 The difference between the amount granted pursuant to such Worker's Compensation and the employee's regular rate of pay shall be deducted from the employee's accumulated sick leave and, when authorized by the employee, vacation days. Payment of wages will be coordinated with the Worker's Compensation carrier.

2040.10.2 Such an employee will continue in pay status and receive his regular rate of pay until his accumulated sick leave and vacation days have been depleted to the nearest one-half day.

2040.10.3 During this time, the employee is in pay status while absent from work

by reason of injury or illness covered by Worker's Compensation, and shall continue to accrue sick leave and vacation benefits as though not on leave of absence, but shall not receive credit for holidays.

November 13, 2014 DRAFT Final

Proposed Changes

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: Sick Leave

POLICY NUMBER: 2040

2040.1 This policy shall apply to all employees.

2040.2 [No changes; retain original text]

2040.3 Family member for the purpose of this policy includes:

- *2040.3.1 A child, including biological, adopted, foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of age or dependency status.*
- *2040.3.2 A biological, adoptive or foster parent, stepparent, or legal guardian of the employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.*
- *2040.3.3 A spouse.*
- *2040.3.4 A registered domestic partner.*
- *2040.3.5 A grandparent.*
- *2040.3.6 A grandchild.*
- *2040.3.7 A sibling.*
- ***2040.3.8 A "designated person," defined as any individual related by blood or whose association with the employee is the equivalent of a family relationship, as identified by the employee at the time they request the leave. The employer may limit an employee to one designated person per 12-month period for paid sick days.***

2040.4 [No changes; retain original text]

2040.5 Rates of Accrual:

*2040.5.1 Temporary or Seasonal Employees, as defined in Policy 2080, who work 30 or more days in a year shall be entitled to paid sick leave. Sick leave for eligible Temporary or Seasonal Employees shall accrue at the rate of one (1) hour for every thirty (30) hours worked, **and accrual of sick leave shall be capped at 10 days or 80 hours.***

2040.5.2 [No changes; retain original text for Full-time Employees]

2040.6 [No changes; retain original text]

2040.6.1 Temporary or Seasonal Employees shall be limited to the use of no more than **40 hours or 5 days in each year.**

2040.7 [No changes; retain original text]

2040.8 [No changes; retain original text]

2040.9 Unused sick leave for Temporary or Seasonal Employees shall be allowed to carry over to the following year of employment, **with a maximum accrual cap of 10 days or 80 hours.**

2040.9.1 [No changes; retain original text]

2040.9.2 [No changes; retain original text]

2040.10 WORKER'S COMPENSATION - [No changes; retain original text for sections 2040.10.1 to 2040.10.3]