

**FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT  
BOARD OF TRUSTEES MEETING**

**District Office, 2555 N Street, Firebaugh, California  
June 13, 2024  
12:45 p.m.**

-Fresno Westside Mosquito Abatement District, Monthly Regular Board Meeting  
Thursday, June 13, 2024 · 12:45 – 3:45 pm  
Google Meet joining info  
Video call link: [hps://meet.google.com/xip-rhek-mcy](https://meet.google.com/xip-rhek-mcy)  
Or dial: (US) +1 513-816-1165 PIN: 997 383 005#  
More phone numbers: [hps://tel.meet/xip-rhek-mcy?pin=6501739461115](https://tel.meet/xip-rhek-mcy?pin=6501739461115)

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC HEARING AND CONSIDERATION OF THE LEVY OF ASSESSMENTS FOR THE PROPOSED MOSQUITO AND DISEASE CONTROL ASSESSMENT FOR THE FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT – This is an action item.**

- a) The Board will accept the Engineer's Report as the final Engineer's Report.
- b) The Board will hear comments from all interested persons desiring to be heard regarding the renewal of this Assessment.
- c) Close Public Hearing and Return to the Regular Board Meeting.

**d) LEVY OF THE MOSQUITO AND DISEASE CONTROL ASSESSMENT**

The Board will adopt a Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of the Mosquito and Disease Control Assessment for Fiscal Year 2024–25. **RESOLUTION # 305**

**5) Appointment of Secretary to the Board of Trustees**

The Board will appoint a new Secretary to the Board.

**6. GENERAL CONSENT ITEMS**

- a) MINUTES OF THE LAST MEETING
- b) CHECKS FOR RATIFICATION
- c) CHECKS FOR APPROVAL
- d) FINANCIAL REPORTS

## **7. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on any public matter within the Board's jurisdiction. The Board President may impose a time limit on said comments.

## **8. APPROVAL OF ADDITIONAL ITEMS OF IMMEDIATE NEED TO THE AGENDA**

(Requires  $\frac{2}{3}$  Board approval)

## **9. STAFF REPORTS AND INFORMATION**

### a) OPERATIONS AND LEGISLATIVE REPORT

District staff will update the Board on District operations, legislative and regulatory issues, mosquito conditions, staffing, program plans for the oncoming season and other issues of importance to this District.

### b) MEETING REPORTS

The Manager will present an oral report of all meetings attended since the last board meeting.

### c) UPCOMING MEETINGS

The Manager will inform the Board of upcoming meetings. Decisions may be made regarding attendance by staff and/or trustees at these meetings.

## **10. ACTION – Action may be taken on any item on the agenda. Items in this section are expected to have action taken at this meeting.**

### a) AUTHORIZE SCI TO MAKE REVISIONS TO ASSESSMENT ROLL

The Board will consider authorizing the consulting contractor for our benefit assessment, SCI, to make changes to the assessment roll on behalf of this District.

### b) INSURANCE RENEWAL – COMMERCIAL PACKAGE

The Board will review / approve the renewal for our Commercial Insurance package.

### c) INSURANCE RENEWAL – WORKER'S COMPENSATION

The Board will review / approve the renewal for our Worker's Compensation Insurance.

d) SET MAXIMUM VALUE FOR REVOLVING FUND

Pursuant to Government Code section 53952(a)(4), the Board will set a maximum value for the revolving fund not to exceed 110% of 1/12<sup>th</sup> the District's adopted budget for the current fiscal year. The exact value for the fiscal year shall be set, and the updated value shall be sent to the county auditor.

e) UPDATE CATASTROPHIC OR SICK LEAVE TRANSFER-POLICY 2045

The Manager will discuss with the board about changes to the Catastrophic or Sick Leave transfer policy.

f) UPDATE COMPENSATION POLICY 2140

The manager will present to the board changes made to the compensation policy to include proposed longevity compensation.

g) POLICY CHANGES/ADDITIONS, POLICY 1010 AMENDMENT OF POLICIES; POLICY 2380; INTERIM MANAGER POSITION

The Board will consider the change or addition of Policy 1010 (removing first meeting presentation requirement for policy changes), Policy 2380 (adding the interim manager position). These policies will be considered for adoption.

h) BUREAU OF RECLAMATION RETURN OF FUNDS – BCF

The Manager will discuss the return of funds due to cancellation of projects.

i) SALE OF PROPERTY

The Manager will discuss with the board the possibility of the sale of property and a potential price.

## **11. TRUSTEE ISSUES**

a) FRESNO COUNTY FUND ACCOUNTS

The Manager will finalize the annual update of the Special District Data Sheet for Fresno County.

b) WESTAMERICA BANK SIGNATURE CARD

Westamerica signature card will be updated to include the following signers:

Chance Rowan, Interim Manager

S. Leo Capuchino, Trustee

Eric Fontana, Trustee

Robert Felker, Trustee

Rene Ram, Trustee

Frank Williams, Trustee

## b) TRUSTEE REPORTS AND QUESTIONS

The Trustees will report on mosquito conditions and public opinion in their respective areas. Any questions or problems will be presented to staff.

**12. REQUEST FOR FUTURE AGENDA ITEMS** - The Board President will entertain suggestions for future agenda items.

## 13. ADJOURNMENT

The next regular meeting of the Board will be held on **July 11, 2024.**

**Accessible Public Meetings:** Upon request, the Fresno Westside Mosquito Abatement District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least eight (8) days before the meeting. Requests should be sent to: Fresno Westside Mosquito Abatement District, 2555 N Street, Firebaugh, CA 93622 or [admin@fresnowestmosquito.com](mailto:admin@fresnowestmosquito.com).