

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT  
2555 N STREET - FIREBAUGH, CALIFORNIA

MINUTES: Board Meeting -----June 13, 2024  
Headquarters-----Firebaugh, California  
TRUSTEES PRESENT: Capuchino, Ram, Felker, Fontana  
TRUSTEES ABSENT: Williams  
OTHERS PRESENT: Conlin Reis, Dist. Manager; Chance Rowan, Interim  
Manager

President Capuchino called the meeting to order at 12:50 pm.

\* A motion was made, seconded, and passed unanimously to open the Public Hearing to consider the levy of assessments for the proposed mosquito and disease control program for this District for 2024-2025.

MOTION: Trustee Felker SECOND: Trustee Fontana

President Capuchino called for public comment. There were no members of the public present and there was no public comment received in writing.

\* It was the consensus of the Board to accept the Engineer's Report as the final Engineer's Report.

President Capuchino closed the Public Hearing and returned to the regular Board of Trustees meeting.

\* Following review and discussion, a motion was made, seconded and passed unanimously by roll-call vote to pass a resolution approving the Engineer's Report and ordering the levy of assessments for Fiscal Year 2024-25 for the Fresno Westside Mosquito Abatement District Mosquito and Disease Control Assessment. RESOLUTION #305

MOTION: Trustee Felker SECOND: Trustee Fontana

AYES: Ram, Fontana, Capuchino, Felker

NOES: None

ABSTAIN/ABSENT: Williams (absent)

\* A motion was made, seconded, and passed unanimously to replace District Manager, Conlin Reis with Interim Manager, Chance Rowan as Secretary to the Board.

MOTION: Trustee Ram SECOND: Trustee Fontana

\* President Capuchino called for review of the General Consent items. Following discussion and review, a motion was made, seconded and passed to approve the general consent items, as presented.

MOTION: Trustee Felker SECOND: Trustee Fontana

There was no public comment.

\* A motion was made, seconded, and passed unanimously to add to the agenda the discussion of the Aerial Operations Program. .

MOTION: Trustee Fontana SECOND: Trustee Ram

The Manager provided a brief oral report on District operations, legislative, regulatory and other issues of importance to this District.

The Manager reported on meetings he has attended over the past month on behalf of the District and provided an oral report on issues of importance discussed at those meetings.

The Manager informed the Board of upcoming meetings and let them know which meetings he plans to attend on behalf of the District.

\* A motion was made, seconded and passed unanimously to authorize SCI to make the revisions to the assessment roll.

MOTION: Trustee Ram      SECOND: Trustee Felker

\* A motion was made, seconded and passed unanimously to approve the Insurance Renewal Commercial and Worker's Compensation package as presented.

MOTION: Trustee Ram      SECOND: Trustee Fontana

\* The Board discussed setting the maximum value for the District's revolving fund. A motion was made, seconded, and passed unanimously to set the maximum value of the revolving fund at \$162,395.

MOTION: Trustee Fontana      SECOND: Trustee Felker

At the President's direction, item (g) was taken out of order at this time.

\* The Board discussed changes to Policy 1010 and the addition of Policy 2380. A motion was made, seconded, and passed unanimously to approve the policies as written.

MOTION: Trustee Capuchino      SECOND: Trustee Fontana

\* The Board considered an amendment to Policy 2045: Sick Leave Transfer Policy, establishing a Catastrophic Leave Bank. After some discussion, a motion was made, seconded, and passed to approve the policy.

MOTION: Trustee Felker      SECOND: Trustee Fontana

Ayes: Felker, Fontana, Capuchino

Nos: Ram

\* The Board considered an amendment to Policy 2140: Compensation, establishing a longevity pay increase at 15 and 25 years. After some discussion, a motion was made, seconded, and passed unanimously to approve the policy.

MOTION: Trustee Ram      SECOND: Trustee Fontana

\* The Board considered cancellation of the license renewal process with the Bureau of Reclamation for the fish ponds facility. A motion was made, seconded, and passed unanimously to withdraw the renewal application for the license and seek a refund for fees paid.

MOTION: Trustee Ram      SECOND: Trustee Felker

\* The Board discussed sale of the excess property in response to an inquiry from a potential developer. It was the consensus of the Board that the District continues to negotiate with the interested party and inform them of the previous purchase offer and conditions.

\* The Board discussed next steps for the District aerial operations due to the pending departure of the contract pilot. After some discussion, a motion was made, seconded and, passed unanimously to direct the Interim Manager to seek costs for private applicator services to meet the District's immediate need and to have the Manager discuss

enforcement of the current contract with the contract pilot.  
MOTION: Trustee Felker    SECOND: Trustee Fontana

The President asked the Trustees to report on mosquito conditions and public opinion in their respective areas.

There being no further business, the meeting was adjourned at 2:00 p.m. The next regular meeting of the Board will be held on July 11, 2024.

  
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Chairman

  
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Secretary